

BRITISH SOCIETY OF ECHOCARDIOGRAPHY

**2019-20 BSE POINTS GUIDELINES &
APPLICATION FORM**



**British Society
of Echocardiography**

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ABOUT BSE POINTS

The British Society of Echocardiography (BSE) was formed in 1990 to promote the study and advancement of cardiac ultrasound imaging and Doppler techniques, through professional representation, education and quality benchmarking. Membership is made up of cardiac physiologists, clinicians and others involved in cardiac ultrasound. With over 3500 members across the UK and further, BSE points are a great opportunity to demonstrate the value of your offering.

BSE points are awarded in order to help accredited members towards their 5-year reaccreditation goal. Courses aimed at refreshing basic knowledge, or exam preparation courses, are usually not eligible for BSE points unless there is advanced educational content. Applications are considered for award of points purely towards BSE reaccreditation; therefore, you should not rely on the number of points/credits awarded to the same event by other organisations when submitting your application

GUIDELINES

- Applications for BSE points should only be submitted by course organisers. Any requests received by individual attendees will not be considered
- Events must have a minimum of 2 hours of relevant educational content to be eligible for BSE points
- Time allocated to case reviews (brought by delegates), mock tests or exams will not be considered towards BSE points
- If your event is repeated within financial year you can include all dates on one application form, however please note that there will be a charge per date listed. If the programme changes significantly within this period, a reapplication fee will apply
- BSE points can only be awarded to event dates approved by the administration team and will not be automatically awarded to subsequent dates
- Departmental review meetings are not eligible for BSE points

BSE POINTS CRITERIA

Category	Allocation
Category I Specialist meetings primarily devoted to echocardiography and organised by a recognised professional body e.g. BSE, Euroecho, ASE	1 BSE point per hour Maximum 5 BSE points per day Maximum per event - refer to points list
Category II International and national cardiology meetings e.g. BCS, ESC, ACC, AHA Also included in category II: National/regional educational courses with a focus solely on echocardiography and which further support the educational requirements of members	½ BSE point per hour Maximum 3 BSE points per day
Category III Full day local echo meetings with a minimum of 2 hrs of educational content (at least 1 educational speaker must be an actively accredited BSE member)	½ BSE point per hour Maximum 2 BSE points per day
Category IV Half day or evening local echo meetings with a minimum of 2 hrs of educational content (at least 1 educational speaker must be an actively accredited BSE member)	Maximum 1 point per event

We also offer event endorsement, which entitles you to advertise your course as 'Endorsed by the British Society of Echocardiography' and use the BSE logo. To find out more, click [here](#).

APPLICATION PROCESS

Please complete and return the application form by email at least 8 weeks prior to the start of the event, with a full course programme. Applications will not be reviewed without full payment of £30. If payment is via invoice, please ensure a purchase order (PO) number is given. Complete applications are processed within 5-7 working days.

For any queries, please contact accreditation@bsecho.org.

ANONYMISATION OF PATIENT DATA

This policy also applies to all presentations or lectures given during events that have applied for, or are in receipt of, BSE points or endorsement. It is the responsibility of course organisers to ensure invited speakers are aware of this policy. All speakers must ensure that all presentation material is anonymised.

Guidance is provided to NHS staff in the [NHS Code of Practice on Confidentiality](#) (November 2003).

The duty of confidentiality arises out of the common law of confidentiality, professional obligations and staff employment contracts. Breach of confidence may lead to disciplinary measures, bring into question professional reputation and possibly result in legal proceedings.

Patient information that can identify individual patients is confidential and must not be used or disclosed. In contrast, anonymised information is not confidential and may be used.

Key identifiable information includes:

- Patient's name, address, full post code, date of birth
- NHS number and local identifiable codes
- Anything else that may be used to identify a patient directly or indirectly. For example, rare diseases, drug treatment or statistical analyses which have very small numbers within a small population may allow individuals to be identified.

Anonymisation requires the removal of such information from all reports and images.

We appreciate that the removal of patient ID from cases may be difficult depending on the machine being used. We therefore advise that images for use in presentations are specifically collected for that purpose and the data inputs are made relevant to your presentation or library collection.

In instances where these stipulations have been breached, the BSE will reconsider future use of the presenter, or withdrawal of BSE points or endorsement.



BSE points application form

Please complete and email to accreditation@bsecho.org with relevant supporting materials. Complete applications will be processed within 5-7 working days. Applications should be made at least 8 weeks before the start of the event.

Event name			
Organisation			
Date(s)			
Start time		End time	
Venue			
Cost per delegate			
Number of delegates			
Course leader	<i>Name</i>		
	<i>BSE number</i>		
	<i>Email address</i>		
	<i>Telephone number</i>		
Course contact	<i>Name</i>		
	<i>Email address</i>		
	<i>Telephone number</i>		
Course category (tick as appropriate)	<i>Category I</i>	maximum 5 points per day	
	<i>Category II</i>	maximum 3 points per day	
	<i>Category III</i>	maximum 2 points per day	
	<i>Category IV</i>	maximum 1 point per day	
Course focus			
Course content	Please attach full programme to email		

Category III/IV events only - BSE Accredited Speaker information (min. 1 required)

Time	Topic	Name	BSE number



Payment information

I agree to pay the British Society of Echocardiography £30.00 (per date listed) for this BSE points application and understand that this is non-refundable.

Payment method (tick as appropriate)	<input type="checkbox"/>	BACS	Bank: Natwest Account no: 73699519 Sort code: 53-70-15 Reference: POINTS Once paid, please email accreditation@bsecho.org with confirmation of the date of payment, account holders name and if a payment receipt is required.
	<input type="checkbox"/>	Credit/ Debit card (recommended)	Please provide the appropriate email for us to send you a PayPal request :
	<input type="checkbox"/>	Invoice	Please provide your PO number :

Signed	
Print name	
Date	